

TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY REGULAR BOARD MEETING
JANUARY 4, 2011

CALL TO ORDER: DAVID B. ERWIN 7:00 PM
PRESENT: DAVID B. ERWIN, CHAIRMAN; BOARD MEMBERS WARREN W. BAKER, FRANK R. CURRERI, GARY B. ROUSH, WESLEY R. STRZEGOWSKI, THOMAS M. TAMMARO, CHIEF EXECUTIVE OFFICER RITA Y. MCCARTHY, ATTORNEY DAVID F. ENGLISH

AGENDA

1. RESOLUTION TO APPROVE THE MINUTES OF THE DECEMBER 7, 2010 MEETING.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

2. RESOLUTION TO APPOINT THE MEMBERS/OFFICERS OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT BOARD AS FOLLOWS:

DAVID B. ERWIN, CHAIRMAN
WARREN W. BAKER
GARY B. ROUSH
WESLEY R. STRZEGOWSKI
FRANK R. CURRERI
JOHN E. BENJAMIN
THOMAS M. TAMMARO
RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER
DAVID F. ENGLISH, COUNSEL

MOTION BY: WARREN W. BAKER SECONDED BY: WESLEY R. STRZEGOWSKI
DISPOSITION: 6-0

3. RESOLUTION TO ESTABLISH THE FIRST TUESDAY OF EVERY MONTH AT 7 P.M. IN THE ERWIN TOWN HALL AS THE DATE, TIME AND PLACE FOR THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY MEETING.

MOTION BY: GARY B. ROUSH SECONDED BY: THOMAS M. TAMMARO
DISPOSITION: 6-0

4. RESOLUTION NAMING THE FOLLOWING BANKS AS OFFICIAL DEPOSITORIES:

MANUFACTURER'S AND TRADER'S TRUST COMPANY
CHEMUNG CANAL TRUST COMPANY
COMMUNITY NATIONAL BANK
FIVE STAR BANK
CHASE MANHATTAN BANK

MOTION BY: THOMAS M. TAMMARO SECONDED BY: WARREN W. BAKER
DISPOSITION: 6-0

5. RESOLUTION DESIGNATING THE LEADER AS THE OFFICIAL NEWSPAPER FOR 2011.

MOTION BY: WESLEY R. STRZEGOWSKI SECONDED BY: THOMAS M. TAMMARO
DISPOSITION: 6-0

6. RESOLUTION TO ESTABLISH A GOVERNANCE COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF CHAIRMAN DAVID B. ERWIN FOR THE PURPOSE OF KEEPING THE BOARD INFORMED OF CURRENT BEST GOVERNANCE PRACTICES, TO REVIEW CORPORATE GOVERNANCE TRENDS; TO UPDATE THE AGENCY'S CORPORATE GOVERNANCE PRINCIPLES; AND TO ADVISE APPOINTING THE AGENCY ON SKILLS AND EXPERIENCES REQUIRED OF POTENTIAL BOARD MEMBERS.

MOTION BY: FRANK R. CURRERI

SECONDED BY: GARY B. ROUSH

DISPOSITION: 6-0

7. RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF JOHN E. BENJAMIN FOR THE PURPOSE OF RECOMMENDING TO THE BOARD THE HIRING OF A CERTIFIED INDEPENDENT ACCOUNTING FIRM, ESTABLISHING THE COMPENSATION TO BE PAID TO THE ACCOUNTING FIRM AND PROVIDING DIRECT OVERSIGHT OF THE PERFORMANCE OF THE INDEPENDENT AUDIT TO BE PERFORMED ON OR AFTER FISCAL YEAR ENDING ON DECEMBER 31 BY THE ACCOUNTING FIRM HIRED FOR SUCH PURPOSES.

MOTION BY: GARY B. ROUSH

SECONDED BY: THOMAS M. TAMMARO

DISPOSITION: 6-0

8. RESOLUTION TO APPROVE PAYMENT OF BILLS INCURRED BY THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY AS LISTED IN THE ABSTRACT.

MOTION BY: FRANK R. CURRERI

SECONDED BY: WARREN W. BAKER

DISPOSITION: 6-0

9. RESOLUTION TO APPROVE THE REVISED PROCUREMENT POLICY.

MOTION BY: WESLEY R. STRZEGOWSKI

SECONDED BY: FRANK R. CURRERI

DISPOSITION: 6-0

10. RESOLUTION TO ADJOURN THE MEETING AT 7:06 PM.

MOTION BY: GARY B. ROUSH

SECONDED BY: FRANK R. CURRERI

DISPOSITION: 6-0

RESPECTFULLY SUBMITTED:

RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER 01/17/11