

TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY REGULAR BOARD MEETING
JANUARY 3, 2012

CALL TO ORDER: DAVID B. ERWIN 7:00 PM
PRESENT: CHAIRMAN DAVID B. ERWIN, BOARD MEMBERS WARREN W. BAKER, FRANK R. CURRERI, GARY B. ROUSH, WESLEY R. STRZEGOWSKI, JOHN E. BENJAMIN, CHIEF EXECUTIVE OFFICER RITA Y. MCCARTHY, ATTORNEY DAVID F. ENGLISH

AGENDA

1. RESOLUTION TO APPROVE THE MINUTES OF THE DECEMBER 6, 2011 MEETING.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

2. RESOLUTION TO APPOINT THE MEMBERS/OFFICERS OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT BOARD AS FOLLOWS:

DAVID B. ERWIN, CHAIRMAN
FRANK R. CURRERI, VICE CHAIRMAN
WARREN W. BAKER
GARY B. ROUSH
WESLEY R. STRZEGOWSKI
JOHN E. BENJAMIN
THOMAS M. TAMMARO
RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER
DAVID F. ENGLISH, COUNSEL

MOTION BY: WARREN W. BAKER SECONDED BY: JOHN E. BENJAMIN

MOTION TO AMEND THE RESOLUTION TO APPOINT GARY B. ROUSH VICE CHAIRMAN.

MOTION BY: WARREN W. BAKER SECONDED BY: JOHN E. BENJAMIN
DISPOSITION: 6-0

3. RESOLUTION TO ESTABLISH THE FIRST TUESDAY OF EVERY MONTH AT 7 P.M. IN THE ERWIN TOWN HALL AS THE DATE, TIME AND PLACE FOR THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY MEETING.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

4. RESOLUTION NAMING THE FOLLOWING BANKS AS OFFICIAL DEPOSITORIES:

MANUFACTURER'S AND TRADER'S TRUST COMPANY
CHEMUNG CANAL TRUST COMPANY
COMMUNITY NATIONAL BANK
FIVE STAR BANK
CHASE MANHATTAN BANK

MOTION BY: WARREN W. BAKER SECONDED BY: WESLEY R. STRZEGOWSKI
DISPOSITION: 6-0

5. RESOLUTION DESIGNATING THE LEADER AS THE OFFICIAL NEWSPAPER FOR 2012.

MOTION BY: WESLEY R. STRZEGOWSKI SECONDED BY: JOHN E. BENJAMIN
DISPOSITION: 6-0

6. RESOLUTION TO ESTABLISH A GOVERNANCE COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF CHAIRMAN DAVID B. ERWIN FOR THE PURPOSE OF KEEPING THE BOARD INFORMED OF CURRENT BEST GOVERNANCE PRACTICES, TO REVIEW CORPORATE GOVERNANCE TRENDS; TO UPDATE THE AGENCY'S CORPORATE GOVERNANCE PRINCIPLES; AND TO ADVISE APPOINTING THE AGENCY ON SKILLS AND EXPERIENCES REQUIRED OF POTENTIAL BOARD MEMBERS.

MOTION BY: GARY B. ROUSH
DISPOSITION: 6-0

SECONDED BY: WESLEY R. STRZEGOWSKI

7. RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF JOHN E. BENJAMIN FOR THE PURPOSE OF RECOMMENDING TO THE BOARD THE HIRING OF A CERTIFIED INDEPENDENT ACCOUNTING FIRM, ESTABLISHING THE COMPENSATION TO BE PAID TO THE ACCOUNTING FIRM AND PROVIDING DIRECT OVERSIGHT OF THE PERFORMANCE OF THE INDEPENDENT AUDIT TO BE PERFORMED ON OR AFTER FISCAL YEAR ENDING ON DECEMBER 31 BY THE ACCOUNTING FIRM HIRED FOR SUCH PURPOSES.

MOTION BY: GARY B. ROUSH
DISPOSITION: 6-0

SECONDED BY: WARREN W. BAKER

8. RESOLUTION TO APPROVE PAYMENT OF BILLS INCURRED BY THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY AS LISTED IN THE ABSTRACT.

MOTION BY: FRANK R. CURRERI
DISPOSITION: 6-0

SECONDED BY: WARREN W. BAKER

9. RESOLUTION TO AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AGREEMENT WITH SCHULER-HAAS ELECTRIC CORPORATION TO LEASE THE SNOW REMOVAL EQUIPMENT BUILDING FOR \$1,000 PER MONTH..

MOTION BY: JOHN E. BENJAMIN
DISPOSITION: 6-0

SECONDED BY: WARREN W. BAKER

REPORTS

STEUBEN COUNTY IDA ANNUAL REPORT.

10. RESOLUTION TO ADJOURN THE MEETING AT 7:40 PM.

MOTION BY: GARY B. ROUSH
DISPOSITION: 6-0

SECONDED BY: WESLEY R. STRZEGOWSKI

RESPECTFULLY SUBMITTED:

RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER 01/24/12