

**TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY REGULAR BOARD MEETING**  
**JANUARY 7, 2014**

CALL TO ORDER: DAVID B. ERWIN 7:00 PM  
PRESENT: CHAIRMAN DAVID B. ERWIN, BOARD MEMBERS WARREN W. BAKER, DANIEL C,  
BOWER, FRANK R. CURRERI, GARY B. ROUSH, WESLEY R. STRZEGOWSKI

**AGENDA**

1. RESOLUTION TO APPROVE THE MINUTES OF THE DECEMBER 3, 2013 MEETING.

MOTION BY: DANIEL C. BOWER SECONDED BY: FRANK R. CURRERI  
DISPOSITION: 6-0

2. RESOLUTION TO APPOINT THE MEMBERS/OFFICERS OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT BOARD AS FOLLOWS:

DAVID B. ERWIN, CHAIRMAN  
GARY B. ROUSH, VICE CHAIRMAN  
WARREN W. BAKER  
DANIEL C. BOWER  
FRANK R. CURRERI  
WESLEY R. STRZEGOWSKI  
JOHN E. BENJAMIN

RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER  
DAVID F. ENGLISH, COUNSEL

MOTION BY: GARY B. ROUSH SECONDED BY: WESLEY R. STRZEGOWSKI  
DISPOSITION: 6-0

3. RESOLUTION TO ESTABLISH THE FIRST TUESDAY OF EVERY MONTH AT 7 P.M. IN THE ERWIN TOWN HALL AS THE DATE, TIME AND PLACE FOR THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY MEETING.

MOTION BY: FRANK R. CURRERI SECONDED BY: WARREN W. BAKER  
DISPOSITION: 6-0

4. RESOLUTION NAMING THE FOLLOWING BANKS AS OFFICIAL DEPOSITORIES:

MANUFACTURER'S AND TRADER'S TRUST COMPANY  
CHEMUNG CANAL TRUST COMPANY  
COMMUNITY NATIONAL BANK  
FIVE STAR BANK  
CHASE MANHATTAN BANK

MOTION BY: WARREN W. BAKER SECONDED BY: GARY B. ROUSH  
DISPOSITION: 6-0

5. RESOLUTION DESIGNATING THE LEADER AS THE OFFICIAL NEWSPAPER FOR 2014.

MOTION BY: WESLEY R. STRZEGOWSKI SECONDED BY: FRANK R. CURRERI  
DISPOSITION: 6-0

6. RESOLUTION TO ESTABLISH A GOVERNANCE COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF CHAIRMAN DAVID B. ERWIN FOR THE PURPOSE OF KEEPING THE BOARD INFORMED OF CURRENT BEST GOVERNANCE PRACTICES, TO REVIEW CORPORATE GOVERNANCE TRENDS; TO UPDATE THE AGENCY'S CORPORATE GOVERNANCE PRINCIPLES; AND TO ADVISE APPOINTING THE AGENCY ON SKILLS AND EXPERIENCES REQUIRED OF POTENTIAL BOARD MEMBERS.

MOTION BY: DANIEL C. BOWER SECONDED BY: WARREN W. BAKER  
DISPOSITION: 6-0

7. RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACT, SUCH COMMITTEE BEING COMPRISED OF JOHN E. BENJAMIN FOR THE PURPOSE OF RECOMMENDING TO THE BOARD THE HIRING OF A CERTIFIED INDEPENDENT ACCOUNTING FIRM, ESTABLISHING THE COMPENSATION TO BE PAID TO THE ACCOUNTING FIRM AND PROVIDING DIRECT OVERSIGHT OF THE PERFORMANCE OF THE INDEPENDENT AUDIT TO BE PERFORMED ON OR AFTER FISCAL YEAR ENDING ON DECEMBER 31 BY THE ACCOUNTING FIRM HIRED FOR SUCH PURPOSES.

MOTION BY: FRANK R. CURRERI

SECONDED BY: GARY B. ROUSH

DISPOSITION: 6-0

8. RESOLUTION TO APPROVE PAYMENT OF BILLS INCURRED BY THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY AS LISTED IN THE ABSTRACT.

MOTION BY: WESLEY R. STRZEGOWSKI

SECONDED BY: DANIEL C. BOWER

DISPOSITION: 6-0

9. RESOLUTION TO APPOINT EFP ROTENBERG, LLP AS THE FIRM TO CONDUCT THE 2013 AUDIT OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY PURSUANT TO THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT AND THE SINGLE AUDIT ACT AMENDMENTS OF 1996 AND OMB CIRCULAR A-133, AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS AT A COST NOT TO EXCEED \$7,425.00.

MOTION BY: FRANK R. CURRERI

SECONDED BY: WARREN W. BAKER

DISPOSITION: 6-0

10. RESOLUTION TO ADJOURN THE MEETING AT 7:15 PM.

MOTION BY: DANIEL C. BOWER

SECONDED BY: WESLEY R. STRZEGOWSKI

DISPOSITION: 6-0

RESPECTFULLY SUBMITTED:

DAVID B. ERWIN, CHAIRMAN, JANUARY 27, 2014