

TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY REGULAR BOARD MEETING
JANUARY 6, 2015

CALL TO ORDER: DAVID B. ERWIN 7:00 PM
PRESENT: CHAIRMAN DAVID B. ERWIN, BOARD MEMBERS JOHN E. BENJAMIN, FRANK R. CURRERI,
GARY B. ROUSH, WESLEY R. STRZEGOWSKI, ATTORNEY DAVID F. ENGLISH, CEO RITA Y. MCCARTHY.

AGENDA

1. RESOLUTION TO APPROVE THE MINUTES OF THE DECEMBER 2, 2014 MEETING.

MOTION BY: WARREN W. BAKER SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

2. RESOLUTION TO APPOINT THE MEMBERS/OFFICERS OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT BOARD AS FOLLOWS:

DAVID B. ERWIN, CHAIRMAN
GARY B. ROUSH, VICE CHAIRMAN
WARREN W. BAKER
DANIEL C. BOWER
FRANK R. CURRERI
WESLEY R. STRZEGOWSKI
JOHN E. BENJAMIN
RITA Y. MCCARTHY, CHIEF EXECUTIVE OFFICER
DAVID F. ENGLISH, COUNSEL

MOTION BY: FRANK R. CURRERI SECONDED BY: JOHN E. BENJAMIN
DISPOSITION: 6-0

3. RESOLUTION TO APPROVE PAYMENT OF BILLS INCURRED BY THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY AS LISTED IN THE ABSTRACT.

MOTION BY: GARY B. ROUSH SECONDED BY: WESLEY R. STRZEGOWSKI
DISPOSITION: 6-0

4. RESOLUTION TO ESTABLISH THE FIRST TUESDAY OF EVERY MONTH AT 7 P.M. IN THE ERWIN TOWN HALL AS THE DATE, TIME AND PLACE FOR THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY MEETING.

MOTION BY: GARY B. ROUSH SECONDED BY: JOHN E. BENJAMIN
DISPOSITION: 6-0

5. RESOLUTION NAMING THE FOLLOWING BANKS AS OFFICIAL DEPOSITORIES:

MANUFACTURER'S AND TRADER'S TRUST COMPANY
CHEMUNG CANAL TRUST COMPANY
COMMUNITY NATIONAL BANK
FIVE STAR BANK
CHASE MANHATTAN BANK

MOTION BY: WARREN W. BAKER SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

6. RESOLUTION DESIGNATING THE STAR GAZETTE AS THE OFFICIAL NEWSPAPER FOR 2015.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

7. RESOLUTION TO ESTABLISH A GOVERNANCE COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT, SUCH COMMITTEE BEING COMPRISED OF CHAIRMAN DAVID B. ERWIN FOR THE PURPOSE OF KEEPING THE BOARD INFORMED OF CURRENT BEST GOVERNANCE PRACTICES, TO REVIEW CORPORATE GOVERNANCE TRENDS; TO UPDATE THE AGENCY'S CORPORATE GOVERNANCE PRINCIPLES; AND TO ADVISE THE APPOINTING AGENCY ON SKILLS AND EXPERIENCES REQUIRED OF POTENTIAL BOARD MEMBERS.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

8. RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE IN COMPLIANCE WITH THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT, SUCH COMMITTEE BEING COMPRISED OF JOHN E. BENJAMIN FOR THE PURPOSE OF RECOMMENDING TO THE BOARD THE HIRING OF A CERTIFIED INDEPENDENT ACCOUNTING FIRM, ESTABLISHING THE COMPENSATION TO BE PAID TO THE ACCOUNTING FIRM AND PROVIDING DIRECT OVERSIGHT OF THE PERFORMANCE OF THE INDEPENDENT AUDIT TO BE PERFORMED ON OR AFTER FISCAL YEAR ENDING ON DECEMBER 31 BY THE ACCOUNTING FIRM HIRED FOR SUCH PURPOSES.

MOTION BY: WARREN W. BAKER SECONDED BY: GARY B. ROUSH
DISPOSITION: 6-0

9. RESOLUTION TO APPOINT EFP ROTENBERG, LLP AS THE FIRM TO CONDUCT THE 2014 AUDIT OF THE TOWN OF ERWIN INDUSTRIAL DEVELOPMENT AGENCY PURSUANT TO THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT AND THE SINGLE AUDIT ACT AMENDMENTS OF 1996 AND OMB CIRCULAR A-133, AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS AT A COST NOT TO EXCEED \$8,425.00.

MOTION BY: FRANK R. CURRERI SECONDED BY: WARREN W. BAKER
DISPOSITION: 6-0

10. RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE TO EXECUTE AMENDMENT NO. 2 TO THE FIXED BASE OPERATOR AGREEMENT.

MOTION BY: FRANK R. CURRERI SECONDED BY: WARREN W. BAKER
DISPOSITION: 5-1-0 (ROUSH)

11. RESOLUTION TO ADJOURN THE MEETING AT 7:40 PM.

MOTION BY: GARY B. ROUSH SECONDED BY: FRANK R. CURRERI
DISPOSITION: 6-0

RESPECTFULLY SUBMITTED:

RITA Y. MC CARTHY, CHIEF EXECUTIVE OFFICER

JANUARY 29, 2015